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## **Dental Cancellation Policy**

We will always respect your time, and our team will make every effort to schedule appointments that accommodate the needs of all our patients. In return, we ask that our patients make every effort to keep their reserved dental appointments.

We understand that occasionally a circumstance or emergency may arise, which can cause a broken or missed appointment. These disappointments create scheduling challenges for other patients as well as for our dental office.

As a result, many offices charge a fee for wasted appointment time. We have opted instead to educate you on the importance of keeping your reserved appointment and ask for your cooperation.

If you repeatedly break appointments without proper notification, it may result in patient dismissal from our office. In that circumstance, the dentist will be available to you for emergency care for 30 days while you seek the services of another dentist. Copies of your clinical record will be forwarded to the dentist of your choice upon receipt of your written authorization to release that information.

However, we greatly value you as a patient and would very much prefer that we both respect each other's time and make every effort to complete necessary treatment on the date and time reserved. Thus, we ask that all patients keep their appointments as scheduled.

We thank you in advance for your cooperation.
Please sign below that you have read and understand the cancellation policy above and agre to cooperate and adhere to the policy.
Patient First and Last Name:
Patient Signature:
Date ·